

# North Fork Valley Creative Coalition

Board of Directors Meeting

Monday, December 16th, 2019

11:00am at Kaspar Keil's residence.



## Board Meeting Minutes

Attendees:

Josh Paigen, Secretary  
Sara Rodriguez, Board Member  
Kaspar Keil, Board Member  
Heidi Hudek, Treasurer  
Susie Kaldis, Executive Director  
Evan Bolt, VISTA worker

### 11:09am Call to Order at Kaspar Keil's Residence by Susie, Executive Director.

- Susie calls meeting to Order @ 11:09am
- Thanks Evan for being here, and acknowledges continued attendance.

### Minutes Review

- Kaspar moves to approve the minutes from November Board meeting. Sara seconds, In Favor: ALL.

### Review, Accept, and Approve Financials

- \$11,111.58 currently in the bank, with a few outstanding checks.
- \$2,295 check still to be withdrawn for Map of My Kingdom.
- Plus a number of other additional checks waiting to be cleared (advertising).
- Sara moves to accept and approve financials, Kaspar seconds. In favor: ALL
- ~\$8,000+ in the bank moving into 2020.

### Discussion & Decisions

- **Susie ED Contract: Finalized**
- **Board & Vice President**
  - Sara Rodriguez volunteers to assume Board Presidency. Heidi moves to nominate Sara as Board President. Kaspar seconds, In Favor: ALL.
  - Heidi moves to nominate Kaspar Keil as Board Vice President. Sara seconds, In Favor: ALL.
- **Bank Account Signers**
  - Kaspar moves to approve Heidi Hudek, Susie Kaldis, and Josh Paigen as bank account signers. Sara seconds, In Favor: ALL.
- **Office Space: Offer by Steve Smith**
  - Offer at 130 Grand to house NFVCC office.
  - Mary George will be managing office.

- We need an agreement and we need a contract with clear value for in-kind donations.
  - Value-Add exchange needed for office rental.
  - Susie will tackle this with Mary George and sort an office and contract.
    - Usage agreement, Term, Cost, Location, Etc.
- **Tech Soup: Quickbooks Online**
  - o Susie will sign-up for TechSoup, which might get us a discounted rate for QB.
- **Bookkeeping & Treasurer**
  - o Heidi acknowledges the need to differentiate these two positions.
  - o Kaspar will ask his wife, Laura about doing some of the bookkeeping.
  - o Standard of pay for a bookkeeper in Paonia for NonProfits, \$25-40.
  - o Approximately 5-10 hrs/month.
  - o Heidi suggests utilizing Evan Bolt as a bookkeeper for a two-month.
  - o Josh moves to delegate Evan Bolt as NFVCC bookkeeper for a two month trial period, Sara approves. In Favor: ALL.
- **Grants**
  - o Susie has been researching grants. Jan 15th, a big deadline for Colorado Common Grant App.
  - o Through RPD, Susie has access to the grant portal. Annual fee for signup will come around in June.
  - o NEA Grant submission deadline also coming up in February, \$10K-\$100K possibility.
    - For disadvantaged areas, and for rural areas.
  - o Grant Areas: 1) General Operating 2) Programs
    - Programs: Member Development Opportunities
    - Susie suggests supporting the people rather than just the brick & mortars.
  - o We need to set a budget for 2020, ideally before Jan 15, 2020.
  - o CRAFT Workshop opportunity, three month program involving a cohort of 12 local participants that would setup NFVCC and the Paonia Chamber for up to \$10K in future funds.
    - Deadline for application January 3rd. Josh and Sara ask that the partnership and application is dependent on Chamber's involvement.
- **Board Leadership Training**
  - o Coming up on January 28th, in Grand Junction.
  - o RPD could potentially scholarship attendance for NFVCC.
  - o Decision Tabled
  - o Heidi offers to go to retreat. Josh moves that the Board will cover 50% of the cost of the Training for Heidi to attend. Sara seconds, In Favor: ALL.
- **Potential Board Members**
  - o Kaspar suggests Briand and Chaucey.
  - o Heidi interviewed Erin Hillary.
    - She is buying a house, staying here. Wants to be involved in a community organization.
    - She wants to be involved with NFVCC because we are doing things.
    - She would like to do PR, build collaborations, build opportunities for local artists.

- She would be bringing experience with artist housing, creating artist opportunities, etc. Has sold at high-end juried art shows.
  - Josh moves to ask potential Board members to submit an application and to attend our next Board meeting, Sara seconds. In Favor: ALL.
    - Process:
      - 1) identify potential board member
      - 2) informal interview
      - 3) give out board application
      - 4) board discusses application
      - 5) invite them to a board meeting
      - 6) board decides on acceptance based on application and board meeting attendance.
- **CU Boulder Playback Theater Jan 8-11, 2020.**
  - Playback is a non-scripted, interactive theater form in which the audience shares true stories and the cast then replays stories from the audience.
  - Playback theater received a grant from CU
  - Multiple Public Engagement Workshops
  - CU Brings Programming to isolated rural communities to increase exposure to programming.
  - CU arriving Wednesday 8th ~2pm, 3-4pm listening session in KVNF Community Room
- **Town of Paonia Master Plan Meeting for Arts & Culture**
  - Arts & Culture for Paonia Master Plan, January 16th, 2020. 6-830pm.
  - Public Input Presentation
  - Need a good turn-out from Creative Sector
  - Public Art & Signage.
  - Master Plan will implement a Public Art policy.
  - Josh moves to have NFVCC endorse this meeting via marketing/email. Sara seconds.
- **Smithsonian**
  - Tabled to next meeting
- **High Country Shopper monthly News Insert**
  - 200-400 word monthly column give to HCS.
  - Gifted space from the HCS.
- **Mountain Harvest Festival**
  - MHF is interested in partnering with NFVCC for MHF. Need fresh energy.
  - They engage with Arts for All
  - Tabled until next meeting
- **Space to Create**
  - Paused until budget is finalized, will be reconvened in January 2020.
  - Next steps include getting the town to ratify the use of 3.5 acres.

### Next Board Meeting

- January 6th, 4pm at new NFVCC office.

**Meeting Adjourned @ 1:18pm**